Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Name of proposer:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Organization:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  *Note: The proposer of a new work item may be a Member Body of the Member States, the Sectoral Technical Committee, Technical Management Board, Governing Board or the SARSO Secretariat.* |
| **Title of the proposed deliverable** |
| **Scope of the proposed deliverable** |
| **Purpose and justification of the proposal**  *(Note: please consider the following: Is there a verified market need for the proposal? What problem does the standard solve? What value will the document bring to end-users? Please refer clause 2.8 of SARSO Directives Part I for more information)* |
| **Preparatory work** (at a minimum an outline should be included with the proposal)  ☐ A draft is attached ☐ An outline is attached ☐An existing document to serve as initial basis  The proposer or the proposer's organization is prepared to undertake the preparatory work required:  ☐ Yes ☐ No |
| **Indication(s) of the preferred type or types of deliverable(s) to be produced under the proposal**  ☐ Regional Standard ☐ Technical Specification  ☐ Publicly Available Specification ☐ Technical Report |
| **Proposed development track**  **☐** 24 months ☐ 36 months ☐ 48 months |
| **Co-ordination of work:** To the best of your knowledge, has this or a similar proposal been submitted to another standards development organization?  ☐ Yes ☐ No  If “Yes”, please specify which one(s):  Click here to enter text. |
| **Liaison Organizations**  Click here to enter text. |
| A simple and concise statement identifying and describing relevant affected stakeholder categories (including small and medium sized enterprises) and how they will reach benefit from or be impacted by the proposed deliverables.  Click here to enter text. |
| **☐** Annex(es) are included with this proposal (give details)  Click here to enter text. |
| **Name and Signature of the proposer** |
| *A proposal for a new work item within the scope of an existing committee shall be submitted to the SARSO Secretariat.*  **IMPORTANT NOTE: Proposals without adequate justification risk rejection or referral to originator**. |
| *To be filled by the SARSO Secretariat* |
| **Views/comments of SARSO Secretariat**  Click here to enter text. |
| **Views/comments of concern STC**  Click here to enter text. |